1. **Login to WyoWeb.**

2. Click on **WyoRecords > Students.**

WyoRecords

🔒 **Students**

Registration and Grades
Financial Aid
Personal Information
Transcripts
Student Account
Your Links
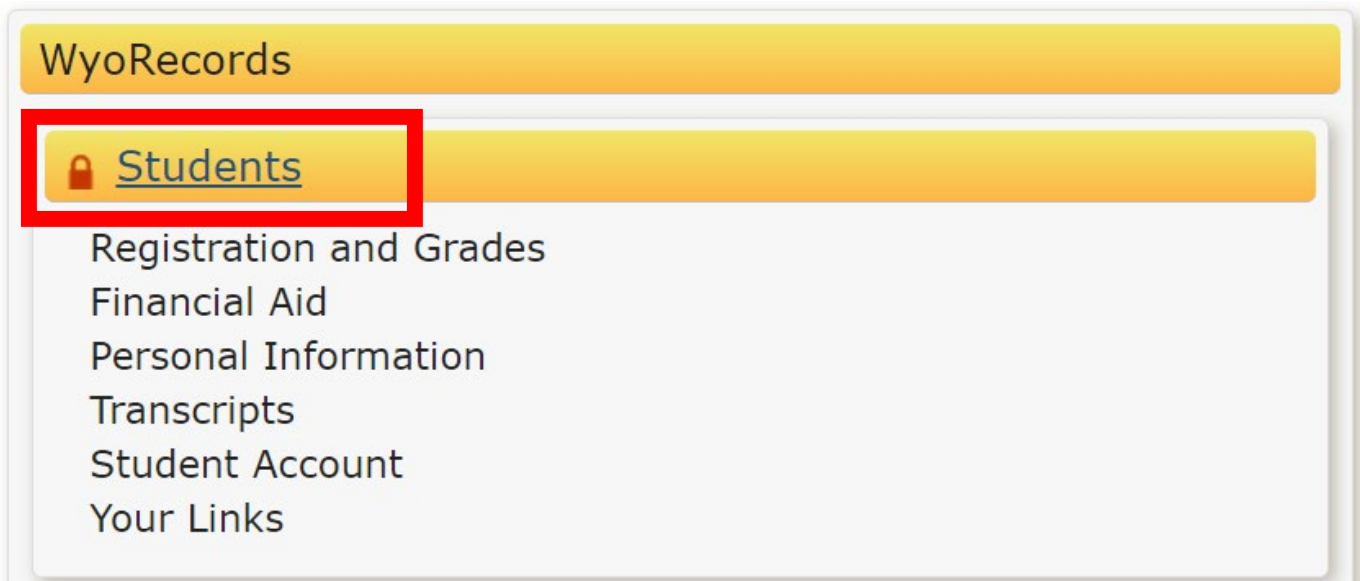
3. From the main menu, click **Student Records.** Click **Apply to Graduate.**

Menu

- **Personal Information**
- **Financial Aid**
- **Faculty and Advisors**
- **UW Alumni**
- Registration
- **Student Records**
    - Academic Profile
    - Apply to Graduate
    - Degree Evaluation
    - Early Alert Feedback
    - Final Exam Schedule
    - Forms and Petitions
    - Grades
    - Hathaway Eligibility Verification
    - Look Up Classes
    - Math Placement Exam
    - Request Enrollment Verification
    - Transfer Evaluation
    - **Transcripts**

4. If necessary, select a term and click **Current Program** and click **Continue.**

Curriculum Selection

ⓘ Select a curriculum for your graduation application. If more than one curriculum is listed, and they accurately reflect your current curriculum, please apply for one graduation application and then repeat the process for subsequent applications). If your graduation application contains incorrect details, DO NOT CONTINUE. Please contact the Registrar's Office to correct your record. Once corrections are made, please apply for graduation.

Term

Fall 2024

◯ Current Program

Level	Program	College	Major and Department
Graduate	Master of Social Work	College of Health Sciences	Social Work - MSW, Social Work

Continue

A. If there is no current program available, you may have already applied to graduate.
B. Check your degree evaluation to verify your application status (*see step 10*).

Graduation Application

ⓘ Select a curriculum for your graduation application. If more than one curriculum is listed, and they accurately reflect your current curriculum, please apply for one graduation application and then repeat the process for subsequent applications). If your graduation application contains incorrect details, DO NOT CONTINUE. Please contact the Registrar's Office to correct your record. Once corrections are made, please apply for graduation.

Term

Fall 2024

🚫 No curricula available for graduation application.

5. Select **Graduation Date** and click **Continue**.

Graduation Date Selection

Current Program

Level	Program	College	Major and Department
Graduate	Master of Social Work	College of Health Sciences	Social Work - MSW, Social Work

Graduation Ceremony Attendance

Graduation Date *

Select	^
Date: 12/13/2024 Term: Fall 2024	

Date: 05/17/2025 Term: Spring 2025

Date: 08/08/2025 Term: Summer 2025

6. Select a **Name for your Diploma** and click **Continue**.

Student • Graduation Application

Current Program ∨

ⓘ Enter the name to be printed on your diploma. Use "One of your Names" to select or change the name to be printed on your diploma. If a current diploma name exists, you may keep it by selecting "Keep Diploma Name."

Name
Joe A Cowboy

Select a Name for your Diploma *

Current Name (Joe A. Cowboy) ∨

First Name

Joe

Middle Name

A

Last Name *

Cowboy

Suffix

Back | Continue

7. Select your **Mailing Address for Diploma** and click **Continue**.

Student • Graduation Application

Current Program

Mailing Address For Diploma

ⓘ Please select State (Province) and Zip (Postal Code) or select Nation to proceed.

One of your Addresses *

Mailing 901 E. Grand Ave ⌄

Street Line 1 *

901 E. Grand Ave

Street Line 2

Street Line 3

City *

Laramie

State or Province

Wyoming ⌄

Zip or Postal Code

82070

Nation

⌄

Back

Continue

8. On the Graduation Application Summary, please check that everything is as you want it. If so, click **Submit Request**.

Graduation Application Summary

Graduation Date

Date	Term
12/13/2024	Fall 2024

Diploma Name

First Name	Middle Name	Last Name
Joe	A	Cowboy

Diploma Mailing Address

Street	City	State or Province	Zip or Postal Code
901 E. Grand Ave	Laramie	Wyoming	82070

Curriculum
Current Program

Level	Program	College	Major and Department
Graduate	Master of Social Work	College of Health Sciences	Social Work - MSW, Social Work

Back   Submit Request

9. A confirmation page will then be presented which will have some information regarding graduating. Within a few days after submission of the graduation application, a charge will appear on your account for the graduation fee, which you will then be able to pay as you would any other charges.

Student • Graduation Application

Acknowledgement

You have successfully declared a graduation date for this degree program. Please see below for additional information as appropriate:

- Commencement information may be seen here. (If you are planning to graduate in a future semester, additional information will be sent out then.)

- Every semester UW reports on the career outcomes of our graduates, please complete the career information survey here If you have not yet finalized your post-graduation plans, you will receive an email from the UW Handshake platform prior to and after your commencement date inviting you to provide information. Congratulations on graduating!

If you have other questions or concerns, please feel free to contact the Office of the Registrar at 307-766-5272 or registrar@uwyo.edu.

10. If you have a semester listed at Graduation Application, you have already applied to graduate. If the semester listed is wrong, email the Office of the Registrar at registrar@uwyo.edu.

UWYO Degree Evaluation Worksheets

🖨 ✉ ⋮

Data refreshed 10/02/2024 10:52 AM

Student ID	Name	Degree
A00000001	Cowboy, Joe A	Master of Social Work

Level Graduate   **Classification** 6 - Graduate Student   **Major** Social Work - MSW

Program Master in Social Work   **College** College of Health Sciences

Academic Standing Academic Reinstatement   **Advisors** Richard P Miller, Lane E Buchanan   **UW GPA** 3.625

Student Catalog Year Fall 2024, Fall 2024

Graduation Application Fall 2023 for BS-MATH   Fall 2024 for MSW-MSW

Academic   What-If

View historic audit
10/02/2024 at 10... ⌄