

STAFF SENATE BILL #51

Title: Creation of Standing Committee: Process Improvement Committee


Date: April 6, 2022

Author: Senator Gomez

Sponsors: Senators Nichols, Nelson, and Maki

1 WHEREAS, under Article IV, Section 2, subsection A.e, the Staff Senate President may
2 “Appoint such committees as deemed necessary for the business of the Senate,” and
3 WHEREAS, under Article V, Section 1, Standing Committees shall include and become
4 permanent the Process Improvement Committee by authority of the Staff Senate President;
5 THEREFORE, be it resolved that the Process Improvement Committee be listed under Article V,
6 Section 1, subsection A.g., and
7 THEREFORE, be it further resolved that the function, powers, and membership be included in
8 Article V, Section 1, subsection A.g., as outlined in Addendum A, and
9 THEREFORE, be it further resolved that Article V, Section 1, Subsection A.g Committees under
10 Staff Senate Rules and Procedures updated as outlined in Addendum A.

Date of Passage: 06/01/2022

“Being enacted on 06/01/2022, I do hereby sign my name hereto and approve this
Senate action.” 

Staff Senate President, Chris Maki

ADDENDUM A

Outline of committee

- i. Function
 1. The Committee shall facilitate and create process efficiencies across the divisions of the University as they relate to staff.
 2. The Committee shall advise on potential university regulation and policies as it relates to staff process(es) improvement.
 3. The Committee chair shall advise the appropriate authority on proposed process improvements.
 4. The Committee shall review in good effort for continuous improvement.
- ii. Powers
 1. The committee shall provide guidance and develop improvements in the process as identified by Staff Senate constituents.
 2. The committee may appoint and charge sub-committees as necessary to conduct business in a timely manner.
 3. The Committee shall appoint and charge any ad hoc member(s) it deems necessary.
- iii. Membership
 1. The Committee shall have no more than eight (8) members with at least four (4) of them being Staff Senators, with one (1) Staff Senator elected by the Committee and approved by the President to serve as the chair. Other members may consist of former Senators and/or other non-Senate University of Wyoming employees.