



Full Senate Meeting
1:15 p.m.
Wyoming Union Senate Chambers
6/10/15
Minutes

The meeting was called to order at 1:17pm by President Rachel Stevens

I. Roll Call

A. Present: Debbie Allred, Aimee Appelhans, Kristin Blevins, Lori Dockter, Heather Earl, Mannie Gallegos, Mark Gunnerson, Tori Holmquist, Katy Hudson, Trish Hysong, Kathy Kirkaldie, Jeanne Moede, Meghan Monahan, Cecilia Schlup, Leland Schroyer, Susan Schulz, Allison Shaver, Rachel Stevens, Arron Sullivent, Elizabeth Traver, and Maureena Walker

B. Proxy: Proxy for David Keto

C. Excused: Brandi Hecker

D. Resigned: Caroline Johnson

II. Approve May Minutes: Approved as circulated

III. Approve June Agenda: Approved as circulated

IV. Special Business: President Stevens passed around cards for senators to sign for the four outgoing senators: Aimee Appelhans, Trish Hysong, Meghan Monahan, and Maureena Walker

V. Administrative and Human Resources Reports

A. Associate Vice President Mark Collins

1. Was not present at May meeting due to the Board of Trustees meeting and presentation from the consultant regarding the plan for the residence hall buildings. There will be scheduling discussions to avoid future time conflicts.
2. Please stay tuned for updates on the plans for the substantial and exciting residence hall project which will change the face of campus.
3. Iverson Street Reconstruction Project: The current configuration of the Iverson Street corridor results in safety issues for pedestrians, cyclists, and vehicular traffic.
 - a. Iverson Street is a front door of the University so it gets a tremendous amount of use. As it undergoes reconstruction, it should be suitable for the needs of staff, faculty, and students
 - b. The current plan is for reconstruction to occur during the 2016 summer and will likely take the entire summer.
 - c. Redoing the utilities will take place first, then the repaving of the road base which will be done in concrete.
 - d. The project will take place on Iverson from 15th-9th Streets as well as the side streets in the subsequent summer.
 - e. Preliminary surveys will begin this summer.
 - f. There will be an open house on September 8th.
 - g. The cottonwood trees along Iverson Street are an important part of campus and will remain intact.
4. The Enzi STEM Building has been delayed
 - a. There will be a meeting on June 15th to determine if move in for classes and lab for the fall semester will be possible.
 - b. Classes have been moved back into the Physical and Biological Sciences Buildings in the Banner system.
 - c. The Buchanan Performing Arts Center completion is scheduled for July 15th.
5. The Division of Administration has been given permission to make two new hires for the police department.
 - a. One police officer
 - b. One security officer
6. Salary letters will be ready the week of June 15th.

B. Human Resources: No representative present, no report

VI. Officer Reports

A. President: Rachel Stevens

1. Deans and Directors

- a. Discussion regarding a site license for turnitin.com or a similar website used to detect and prevent plagiarism.
- b. Discussion of methods used to better track academic dishonesty.
- c. Discussion of how UW's website is not mobile friendly and how to make it more mobile friendly.
- d. Discussion of faculty exit interviews. The interviews will be conducted through Academic Affairs.

2. A portion of the Executive Committee met with Bill Mai.

- a. Bill Mai would like more open discussions between his office and Staff Senate
- b. E-mails will be flagged and Bill Mai will be invited to applicable committee meetings

3. Task force meetings are moving along nicely. The evaluation task force will begin meetings next week

B. Vice President: Arron Sullivent

1. Lunch with President McGinity was a success.

- a. Lunches will now occur on a quarterly basis.
- b. All senators are encouraged to attend..

2. RSVP to Retreat.

VII. Old Business

A. Second Reading of Resolution 214: Support of Staff Release Time for UW Related or Community Based Service

B. Executive Committee's recommendation is to pass the resolution.

C. Senator Gunnerson moved to pass, seconded by Senator Walker.

D. Discussion: Omit language about how release time will be granted as it will be up to Human Resources to set the policy.

E. Resolution passed.

VIII. New Business

A. Election of Parliamentarian

B. Congratulations Susan Schulz

IX. Liaison Reports

A. ASUW: Arron Sullivent

1. ASUW is out of session for the summer.

2. If you are interested in taking over as the ASUW representative for the upcoming school year, please contact Senator Sullivent.

B. Faculty Senate: Tucker Readdy

1. Faculty Senate does not meet during the summer, but there are currently committee meetings and special discussions.

2. Proposed University Regulations will be discussed at the next Board of Trustees meeting

a. Regulation 3690: Appropriate Use of Computing and Data.

1.) General Counsel is proposing changes to make UW's regulations consistent with state and federal case law under which anything on computer on in the cloud property of the University.

2.) Information can be requested by Public Records Act, can be searched in the case of a criminal investigation, and administration can search information when it is in the best interest of the university.

b. Regulation 4-2: When a Faculty Member will be considered a board retiree

1.) Change from 15 consecutive years, to 15 years overall with 10 consecutive years.

2.) Faculty seem to be in favor of 4-2.

C. Parking Appeals: Thank Mannie Gallegos for volunteering to serve on the committee.

X. Committee Reports

A. Communications: Maureena Walker

1. Planning presentation for retreat.
2. Developing calendar for whole Staff Senate with meeting dates, important events, deadlines, etc.
3. Next year, a liaison from the communications committee will go to the other committee meetings in order to promote communication between committees.

B. Credentials and Elections: Aimee Appelhans

1. Discussed number of vacancies. The current documentations states Staff Senate should be comprised of 40 senators or three percent of staff, whichever is greater.
2. The committee looked at data from Human Resources and considered changes, but decided to leave the number of Senators at 40 and continue to work hard at recruiting new senators.
3. In order to address quorum issues, the committee will work on developing a more defined proxy process.
4. President Stevens is drafting a letter asking potential senators to serve.

C. Finance Committee: Heather Earl

1. Did not meet in May, next meeting is June 18th.
2. Will discuss ideas for items to put in treat bags for staff coming off their one year probation. If your department has items you can contribute, please consider doing so.
3. An estimated 30-50 employees complete their one year probation each quarter.

D. Recognition Committee: Cecilia Schlup

1. Next meeting is June 17th
2. The 2016 Staff Recognition Day will be during the first week of March.

E. Staff Relations

1. Met on May 23rd
2. Next meeting is June 29th to discuss goals for upcoming year.

XI. Open forum discussion and celebratory cake for outgoing senators

Adjourned 3:02pm

Submitted,
Meghan Monahan
Staff Senate Secretary

STAFF SENATE
UNIVERSITY OF WYOMING