

- I) Call to Order 1:17PM
- II) Roll Call - Quarum
- III) Approval of February Meeting Minutes - Approved
- IV) Approval of March Agenda - Approved
- V) Elections
  - a. Senator HAnd
    - i. Election Nominations have been advertized
    - ii. Nominations for Officers
  - b. Senator Grposinger
    - i. Is there a process for new senators
  - c. Senator Hand
    - i. Yes I
- VI) Confirmations
  - a. Academic Affairs Provost Carman – Moved to the top of the agenda as he has to leave early
    - i. Conneting with community colleges and how to best transition tothe university
      - 1. Very enthusiastic twards the process
      - 2. LCCC has signed an MOU to help enhance collaberation
        - a. Corequisic MATH class to help set peoepl on course to fullfill the Math requirments at Uwyo
      - 3. Hoping to expand this to ther Com Colleges
      - 4. 40 % of the students are
    - ii. Legislature is in session
      - 1. Not done
      - 2. Nothing concreate to share
      - 3. DEI and Wemans studies are being scrutinized
      - 4. Hoping for closure by the end of the week but nothing set in stone
    - iii. Co-Chairing a campus safty
      - 1. Looking at issues related to saftey at large.
        - a. Everything is fair game
        - b. Please share any concerns with Notes to Mandy or SenatorJeane Moede
    - iv. Staff appreciation
      - 1. Provost will be present
      - 2. Ready to send a request for help to faculty
    - v. Deans are being appointed
      - 1. Going to the board
        - a. Recomending a temp dean for HS
        - b. Library and coloege of ed recomendations
      - 2. Discussions ongoing with resolution to leadership
  - b. Senator LaFleiche
    - i. What kind of transfer process do we have similar to saddle up for Transfer Students?
    - ii. Provost Carmen
      - 1. We do have a paired down version that we want to use but is not active
      - 2. We would like to get to a point where we also get a program for spring students of all types.
    - iii. Of those transfer students that do participarte in saddle up is it a positive experience?
    - iv. Prov

1. The feedback is positive but there was not a specific questions regarding transfer students

- VII) External Liaison Reports
  - a. ASUW
    - i. Not present
  - b. Faculty Senate
    - i. No Report this month
- VIII) Administration Reports
  - a. President's Office **Megan Levin, Administrative Operations Manager**
    - i. Town Hall FEB 29<sup>th</sup>
      - 1. Expressions of appreciation for participating in the event
    - ii. PEI
      - 1. Application open through 3-29<sup>th</sup>
      - 2. Run may – Aug
    - iii. Staff recog
      - 1. Nominations for presidential excellences award through 3/8<sup>th</sup>
  - b. Senator Tai
    - i. Was the Twon hall recorded?
    - ii. Yes under Uwyo Cloud under the presidents office
  - c. Ombudsperson
    - i. Annual report is out and available in the website
    - ii. Charter has been approved
      - 1. Great cooperative effort
    - iii. The office is starting a lending library on conflict res and difficult convos straegy's
      - 1. Available through contacting the ombuds office
    - iv. Please reach out if there are any issues
  - d. Office of Research and Economic Development
    - i. We no longer use ORED we use REDD (Research of development department)
    - ii. Robert Maisy has been appointed
      - 1. Starting with Deans he would like to meet everyone
    - iii. Conner new to the office
      - 1. Will be reaching out to set up those meeting with Robert
    - iv. Meet and greet will be TBD
  - e. Division of Budget and Finance **Alex Kean, VP Division of Budget and Finance**
    - i. Legislature does not have a final budget bill
    - ii. General timeline will be from Thursday or longer
    - iii. No raises July 1 2024
    - iv. No additional positions in Operations
    - v. Reduction on funding for DEI
    - vi. Adding money for maching program for the \_\_\_\_\_
    - vii. Division and subdivisions have submitted their budget monday
    - viii. Enrollment contiunes to decrease on non-residentsal side
    - ix. Board of Trustees approved money to help increase enrollemnt
      - 1. Advertising
      - 2. Reaching out across the state
    - x. President is evaluating critical needs
    - xi. Staff senate proposal was recived
      - 1. Submitted as critival need
    - xii. April 15 is the deadline for the budget to be submitted.
  - f. Senator Hand
    - i. Argument put forth on DEI impact on enrollemnt?
      - 1. Yes we have
  - g. Seantor Tai
    - i. If the budget bill is approved< regarding DEI?
    - ii. Usually the office name will be changed and office will functions within the confines of the law

- h. Senator
  - i. If the legislature approves the changes put forth will the position be filled?
  - ii. Unable to answer
- i. Senator Tai
  - i. Regarding the no raises portion for 2024 does the 2025 budget get back to the missed amount?
  - ii. The biumium will adjust for those missed raises.
  - iii. The authority has been passed on to the trustees
- j. Human Resources **Bob Link, AVP Human Resources**
  - i. **Mines and Associates was the EAP selected**
    - 1. **Orientations were done with M&A via zoom.**
    - 2. **These were recorded and available for use if you missed the meetings.**
      - a. **On the HR website under EAP**
    - 3. **Please reach out if you want to use the EAP**
    - 4. **App available (M-life) to help with wellness**
  - ii. **Please be aware of the 403b and 457 \$20 match UWyo offers.**
    - 1. **Please reach out to our HR team**
  - iii. Deloitte Study Update
- k. Division of Operations – **Mike Samp, AVP Operations**
  - i. **Safty initiatives**
    - 1. **Re oganized with new leadership and retirments**
    - 2. Working to get withing compliance and any work being done will be available publicly
    - 3. Website has a new link to submit safty concerns and a phine number to talk to someone
    - 4. Historical date regarding workers injuries
      - a. This will be used to meet the needs of all employees for safty
      - b. Lab safty will also be included in the analysis
  - ii. Construction
    - 1. 15 will be closed 3-7-24 through summer
      - a. Goal to open up before moven date
      - b. Planning for future is still ongoing
    - 2. Law School is going well.
      - a. Should be dones before Fall 24
    - 3. Stadium is WIP
      - a. New lower section is sceduled for football
    - 4. Dorms
      - a. Longer out but moving along
    - 5. SI is going through a bild out
      - a. Shooting for fall24 completion
  - iii. Space allocations
    - 1. Finalizing MT view
  - iv. Looking for help please look at those jobs and recommend qualified personel
- l. Senator Tai
  - i. Linke on the website should be filled out if there are concerns?
    - 1. Yes please use that it goes to all the apptopriate people to help get the issue adressed.
- m. Senator Baker J
  - i. Safty, What about personal safty?
    - 1. Speaking to operations we do out best
    - 2. As for students being awair of theor surrroundsing we can certainly offer breifings through saddle up
- n. Government Affairs
  - i. **No update at this time**
- o. Student Affairs
  - i. Not present
- p. Diversity, Equity, and Inclusion
  - i. Reminder that I am title 6 operaitor.
    - 1. There is a service available to help with translaiting.
    - 2. As well as a phone services

- ii. ADA coordinator
    - 1. Review coming to help meet all needs
    - 2. An Agenda will be sent out later on to encourage participation
  - iii. Legislature
    - 1. Hard on the everyone
    - 2. Mike smith is doing great work
    - 3. We are going to continue the work that needs to be done
    - 4. Take care of the people around you and recognize legislature has no control over how we treat eachother.
  - iv. Senator Hand
    - 1. Title 6; Written communication available?
    - 2. There will be ten offices initiated that will help translate the written documents. Starting with Spanish after review of the servey.
  - v. Senator Tai
    - 1. Will it include ASL?
    - 2. Eventually.
- IX) Guest Speaker
- X) Old Business
  - a. Legislation
    - i. Second Reading of ByLaws
    - ii. Voting on ByLaws 21y;1n;a
    - iii. Third Reading Bill 60
      - 1. Adam put forth a motion to withdraw Bill 60
      - 2. Discussion on concerns
        - a. A bill can be written prior to the administrative staff join the senate.
        - b. Power concerns with directors being able to be a part of the senate
    - iv. Voting Bill 60
      - 1. Yea/Nay - Unanimous
- XI) New Business
  - a. Legislation
- XII) Executive Reports
  - a. President
    - i. Tuition Waiver form – Res 250 –
      - 1. Executice committee will review changes and presnet them to full staff
    - ii. Senator/Constituent Engagement
      - 1. Senator Hand – The list does update monthly
      - 2. Please review the list and update your communication regularly.
        - a. Senator Hand – Very willing to work with anyone having issues accessing the list.
        - b. Double clicking your name will generate a list of constituents.
    - iii. Staff Town Hall with AVP Link March 19 – Union Family Room 3PM-4PM
      - 1. There is a survey link available you should send to your constituents.
    - iv. Acknowledge attendance
    - v. Voting within Senate meetings
    - vi. Website work is progressing quickly
    - vii. Senator JAckson helped with Headshots for Sentors
  - b. Vice President
    - i. Insert update
  - c. Treasurer
  - d. Secretary
    - i. Please nominate someone as i am not seeking office again.
  - e. Member-at-Large
  - f. Director of Outreach and Engagement update
  - g. Legislative Affairs update
- XIII) Liaison Reports
  - a. Advisory Council on Diversity, Equity, and Inclusion (Senator Teng)

- b. Athletics Planning Committee (Senator Teng)
  - i. New Projects
  - ii. Go fund me for lost Swimmer – Memorial being help at AA at 6pm
  - iii. New lighting in the football stadium
- c. Campus Safety Working Group (Senator Moede)
  - i. First meeting last week
  - ii. Minutes will be provided on senate SharePoint
- d. Enterprise Risk Management Advisory Committee (Senator Teng)
- e. External Relation Connections & Communications Working Group (Senator Tai Baker)
  - i. Met once and no new meeting setup
- f. Food Security Taskforce (Senator Monahan)
  - i. Any pantries needing restock reach out
  - ii. Freezers needed for the meat for food cabinets
  - iii. Scavenger hunt being help to people find the food cabinets
    - 1. If you want to participate reach out to senator Monhan
- g. Fraternity and Sorority Life Task Force (Senator Monahan)
  - i. Safety presentation available.
  - ii. Series of suggestion will be generated for presentation in April
  - iii. Senator Lafleiche
    - 1. Does the visiting group consider ... review recording
  - iv. Senator Hand
    - 1. Dis the report show that we compare to other well?
    - 2. We can share the results, some are good, and others are less.
    - 3. We will provide documents
- h. Freedom of Expression Initiative (Senator Tai Baker)
  - i. Not met
- i. Green Dot Committee (Senator Hand)
  - i. April 9<sup>th</sup> overview offered Union family room
  - ii. March 22<sup>nd</sup> overview
- a. Public Art Committee (Senator Grosinger)
  - i. No update
- b. Parking Committee (Senator Van Cleave)
  - i. **Senator Van Cleave to ask for volunteer to take over FY25**
    - 1. **Senator Archer**
  - ii. **Meeting scheduled this month update will be provided next meeting**

#### XIV) Committee Reports

- a. Recognition Committee – Senator Moede
  - i. Meeting yesterday
    - 1. Food will be provided by concessions; looking for vegetarian options
    - 2. No Pizza
    - 3. Faculty signup has a few but still looking
    - 4. Games are all pinned down and delivered.
      - a. We may need people to help with setup
    - 5. Off campus employees
      - a. 1 min to win it game.
      - b. We need someone to headup WyoCast to coordinate the games
    - 6. Years of service have been printed
      - a. 15 year gift was chosen
    - 7. Award nominations are coming in
      - a. We do not have any off campus sites with nominations. We are reaching out to get people
  - ii. Next meeting is tuesday and every week at 10 am
- b. Senator HAnd
  - i. Zoom or in person
  - ii. Zoom
- c. Senator Lafleiche

- i. Do you have a signup sheet?
      - ii. On the sharepoint
    - d. TIAA will donate 5000 for staff recognition day
    - e. 500 from honors college
    - f. Senator Tai
      - i. If we have prizes do we drop them off with you(senator Moade)?
      - ii. Yes
    - g. Staff Relations Committee – Senator Czech
      - i. Minutes were shared
      - ii. Case for change be presented at deep dive.
        - 1. That will be implemented this month
      - iii. Financial contact for WyoCloud issues
        - 1. [WyoCloudhelp@uwyo.edu](mailto:WyoCloudhelp@uwyo.edu)
        - 2. Working to get this better responses
        - 3. Manuel processes being adressed
      - iv. Ran out of time to nominate Megan Monahan as the next chair
    - h. Governance Committee – Senator Hand
      - i. Trying to get more senators.
      - ii. Please nominate people.
      - iii. Posters are available to post or share.
      - iv. Nominations for offices are coming please submit people.
- XV) Public Comment
- a. *Jordynn Joyner presenting to joining Staff senate*
    - i. *BM at CEPS*
  - b. *Any member can join a committee and not be a senator*
    - i. *Recognition*
    - ii. *Governance*
    - iii. *Relations*
- XVI) Adjournment – 3:27PM
- XVII) Public Forum