

Mail completed application to:  
 VDACS  
 Office of Charitable &  
 Regulatory Programs  
 Post Office Box 1163  
 Richmond, VA 23218



REGISTRATION APPLICATION

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 FORM 501

**COMMONWEALTH OF VIRGINIA  
 DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES  
 OFFICE OF CHARITABLE AND REGULATORY PROGRAMS  
 LANDLORD REGISTRATION APPLICATION**

**GENERAL INSTRUCTIONS**

- A. Use this application if you are seeking to allow a qualified organization to operate and conduct its Texas Hold'em poker tournament, or to have an operator administer its Texas Hold'em poker tournament, on your premises regardless of whether you charge or intend to charge a rental fee for it.
- B. Complete this application in its entirety. If a response field or question is not applicable, please indicate "N/A".
- C. Please print legibly in black ink or type all responses.
- D. If necessary, please attach relevant documents and/or explanation sheets. In doing so, please identify the corresponding question on each document/sheet.
- E. Ensure the application is dated and signed by an authorized person of the applicant.
- F. You must submit this completed application and, if applicable, all relevant documents and/or explanation sheets to the mailing address above.
- G. The term "applicant" or "landlord" as used in this application is defined as any person who owns or leases any premises devoted in whole or in part for use to hold a Texas Hold'em poker tournament or such person's agent, firm, association, organization, partnership, corporation, employee, or immediate family member thereof or any person residing in the same household as a landlord pursuant to 11VAC20-30-10 of the Texas Hold'em Poker Tournament Regulations.
- H. In accordance with 11VAC20-30-130 (F) of the Texas Hold'em Poker Tournament Regulations, a landlord, its agent or employees, or the immediate family members of such landlord, agent, or employee shall not participate in the management, operation, conduct, or administration of any Texas Hold'em poker tournament operated, conducted, or administered on the landlord's premises.
- I. In accordance with 11VAC20-30-130 (J) of the Texas Hold'em Poker Tournament Regulations, a charitable gaming supplier is ineligible for a landlord registration.

**SECTION 1  
 APPLICANT INFORMATION**

Full Corporate Name of Entity			
Doing Business As/Trading As Name			
Physical Address			
City	State	Zip Code	Country
Telephone Number, including area code (    )		Fax Number, including area code (    )	
Website Address			
Mailing Address (if different from physical address)			
City	State	Zip Code	Country

SECTION 2 PRIMARY CONTACT INFORMATION			
Primary Contact Person			Title
Physical Address			
City	State	Zip Code	Country
Telephone Number, including area code (     )		Email Address	

SECTION 3 FEDERAL & STATE REGISTRATION INFORMATION																	
<b>3-1.</b>	Type of Applicant's Business Entity (check one) <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;"><input type="checkbox"/> Corporation</td> <td style="padding-left: 20px;"><input type="checkbox"/> General Partnership</td> <td style="padding-left: 20px;"><input type="checkbox"/> Limited Liability Company</td> </tr> <tr> <td style="padding-left: 20px;"><input type="checkbox"/> Sole Proprietorship</td> <td style="padding-left: 20px;"><input type="checkbox"/> Limited Partnership</td> <td style="padding-left: 20px;"><input type="checkbox"/> Holding Company</td> </tr> <tr> <td colspan="3" style="padding-left: 20px;"><input type="checkbox"/> Other (please specify) _____</td> </tr> </table>	<input type="checkbox"/> Corporation	<input type="checkbox"/> General Partnership	<input type="checkbox"/> Limited Liability Company	<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Limited Partnership	<input type="checkbox"/> Holding Company	<input type="checkbox"/> Other (please specify) _____									
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<b>3-2.</b>	<table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">Has the applicant managed, operated, conducted, or administered charitable gaming without a valid license, permit, certificate, registration, or other similar authority related to gambling in any state, territory, or possession of the United States; the District of Columbia; or any political subdivision thereof? If yes, please attach an explanation sheet detailing the reason.</td> <td style="vertical-align: top; padding-left: 20px;"> <input type="checkbox"/> Yes - attachment included  <input type="checkbox"/> No               </td> </tr> </table>	Has the applicant managed, operated, conducted, or administered charitable gaming without a valid license, permit, certificate, registration, or other similar authority related to gambling in any state, territory, or possession of the United States; the District of Columbia; or any political subdivision thereof? If yes, please attach an explanation sheet detailing the reason.	<input type="checkbox"/> Yes - attachment included <input type="checkbox"/> No														
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<b>3-3.</b>	Identify the applicant's registered agent in Virginia: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr><td colspan="4">Name of Registered Agent</td></tr> <tr><td colspan="4">Mailing Address</td></tr> <tr> <td>City</td> <td>State</td> <td colspan="2">Zip Code</td> </tr> <tr> <td>Telephone Number, including area code (     )</td> <td colspan="3">Fax Number, including area code (     )</td> </tr> </table>	Name of Registered Agent				Mailing Address				City	State	Zip Code		Telephone Number, including area code (     )	Fax Number, including area code (     )		
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SECTION 4 BUSINESS INFORMATION																	
<b>4-1.</b>	<table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">Please attach a list of all physical locations within Virginia that are owned or leased by the applicant and from which the applicant leases to a qualified charitable organization to operate and conduct Texas Hold'em poker tournaments, or to have an operator administer its Texas Hold'em poker tournament. For each location, please include the full corporate/subsidiary name, physical address, city, state, zip code, country, and a detailed explanation of what takes place at each of these locations.</td> <td style="vertical-align: top; padding-left: 20px;"> <input type="checkbox"/> Attachment included               </td> </tr> </table>	Please attach a list of all physical locations within Virginia that are owned or leased by the applicant and from which the applicant leases to a qualified charitable organization to operate and conduct Texas Hold'em poker tournaments, or to have an operator administer its Texas Hold'em poker tournament. For each location, please include the full corporate/subsidiary name, physical address, city, state, zip code, country, and a detailed explanation of what takes place at each of these locations.	<input type="checkbox"/> Attachment included														
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<b>4-2.</b>	Where are the business and financial records maintained? <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr><td colspan="4">Physical Address</td></tr> <tr> <td>City</td> <td>State</td> <td colspan="2">Zip Code</td> </tr> <tr><td colspan="4">Physical Address</td></tr> <tr> <td>City</td> <td>State</td> <td colspan="2">Zip Code</td> </tr> </table>	Physical Address				City	State	Zip Code		Physical Address				City	State	Zip Code	
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<b>4-3.</b>	Please provide all aliases/business names used by the applicant to conduct business, provide approximate time periods during which the aliases/business names were used by the applicant and if applicable, the state, territory, or possession of the United States; District of Columbia; or any political subdivision of incorporation.		
	Name	Time Period (month, year)	State of Incorporation
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<b>4-4.</b>	Please attach a signed copy of the 'Authority to Release Information Form,' which is located at the end of this application.	<input type="checkbox"/> Attachment included	
<b>4-5.</b>	Please attach a list of all qualified organizations intending to lease the applicant's premises to operate and conduct Texas Hold'em poker tournaments, or to have an operator administer its Texas Hold'em poker tournament.	<input type="checkbox"/> Attachment included	
<b>4-6.</b>	Please provide a copy of each rental agreements between the applicant and a qualified organization. Please note that any new agreements entered into by the applicant with a qualified organization, must be forwarded to the department.	<input type="checkbox"/> Attachment included	

**SECTION 5  
PERSONNEL INFORMATION**

<b>5-1.</b>	Please attach a current list of all owners, directors, and partners of the applicant.	<input type="checkbox"/> Attachment included
<b>5-2.</b>	Has the applicant or any of its owners, directors, or partners ever operated without a valid license, permit, certificate, registration, or other similar authority related to gambling in any state, territory, or possession of the United States; the District of Columbia; or any political subdivision thereof? If <u>yes</u> , please attach an explanation sheet 1) identifying the individual and the applicable state, territory, or possession of the United States; the District of Columbia; or any political subdivision; and 2) detailing the facts and circumstances pertaining to this matter?	<input type="checkbox"/> Yes - explanation sheet included <input type="checkbox"/> No

**SECTION 6  
LICENSE, PERMIT OR REGISTRATION INFORMATION**

<b>6-1.</b>	Does the applicant possess a gaming or gambling license, permit, or registration; or landlord license, permit, or registration related to gaming or gambling issued by a licensing authority? If <u>yes</u> , please attach a list including the type of license, the licensing authority, the license number, and the name and telephone number of the appropriate contact person at the issuing authority.	<input type="checkbox"/> Yes - attachment included <input type="checkbox"/> No
<b>6-2.</b>	Has the applicant ever had a gaming or gambling license, permit, or registration, or landlord license, permit, or registration related to gaming or gambling denied, limited, restricted, not renewed, revoked, suspended, or subject to an administrative proceeding? If <u>yes</u> , please attach an explanation sheet detailing the facts and circumstances concerning the matter, including the name of the licensing authority, the date of each action taken and the reason for the action.	<input type="checkbox"/> Yes - explanation sheet included <input type="checkbox"/> No

<p><b>6-3.</b> Has the applicant ever allowed any entity to use its premises to conduct or administer any poker game or tournament in any state, territory, or possession of the United States; the District of Columbia; or any political subdivision thereof? If yes, please attach an explanation sheet 1) identifying the person and the applicable state, territory, or possession of the United States; the District of Columbia; or any political subdivision thereof; and 2) detailing the facts and circumstances pertaining to this matter.</p>	<p><input type="checkbox"/> Yes - explanation sheet included  <input type="checkbox"/> No</p>
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<p><b>SECTION 7</b>  <b>LANDLORD INFORMATION</b></p>
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<p><b>7-1.</b> Will the applicant directly or indirectly make a loan to a qualified organization, a member of a qualified organization, a person affiliated or associated with a qualified organization, an operator, a charitable gaming supplier, or an immediate family member or person residing in the household of a member of a qualified organization, a person affiliated or associated with a qualified organization, an operator, or a charitable gaming supplier?</p>	<p><input type="checkbox"/> Yes - explanation sheet included  <input type="checkbox"/> No</p>
<p><b>7-2.</b> Will a member of a qualified organization, who will participate in the management, operation, or conduct of a Texas Hold'em poker tournament provide services to the applicant or be remunerated in any manner by the applicant of the premises that the qualified organization will use to manage, operate, or conduct its Texas Hold'em poker tournament?</p>	<p><input type="checkbox"/> Yes - explanation sheet included  <input type="checkbox"/> No</p>
<p><b>7-3.</b> Will the applicant lease its premises to a qualified organization by means of a fixed rental payment; and will the fixed rental payment reflect the current fair market rental value of the property, and not be based upon or determined by a percentage of the proceeds derived from the operation of the Texas Hold'em poker tournament or to the number of people in attendance at such tournament?</p>	<p><input type="checkbox"/> Yes  <input type="checkbox"/> No</p>
<p><b>7-4.</b> For any qualified organization intending to lease the applicant's premises to operate and conduct, or use an operator to administer, a Texas Hold'em poker tournament, will the applicant serve in any capacity with the qualified organization?</p>	<p><input type="checkbox"/> Yes  <input type="checkbox"/> No</p>
<p><b>7-5.</b> Will the applicant directly or indirectly make any payment to a qualified organization, a member of a qualified organization, a person affiliated or associated with a qualified organization, an operator, a charitable gaming supplier, or an immediate family member or person residing in the household of a member of a qualified organization, a person affiliated or associated with a qualified organization, an operator, or a charitable gaming supplier?</p>	<p><input type="checkbox"/> Yes - explanation sheet included  <input type="checkbox"/> No</p>
<p><b>7-6.</b> Will the applicant participate in the management, operation, conduct or administration of the qualified organization's Texas Hold'em poker tournament that will be operated, conducted, or administered on the applicant's premises?</p>	<p><input type="checkbox"/> Yes  <input type="checkbox"/> No</p>

<p><b>7-7.</b> Will the applicant offer to sell, sell, or otherwise provide charitable gaming supplies, which includes playing cards, poker/tournament chips, and any other equipment or product manufactured or intended to be used in the conduct of a Texas Hold'em poker tournament?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p><b>7-8.</b> Will the applicant require in any way as a condition of the lease that a qualified organization use a particular charitable gaming supplier or operator?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p><b>7-9.</b> Will the applicant provide, advise, or direct a qualified organization or operator to use a particular person to manage, operate, conduct, or administer a Texas Hold'em poker tournament that is to be held in the applicant's premises?</p>	<p><input type="checkbox"/> Yes - explanation sheet included <input type="checkbox"/> No</p>

**DISCLAIMERS AND AFFIDAVITS**

By completing this section and affixing my signature, I hereby state that I am authorized to sign this application on behalf of the applicant, and, to the best of my knowledge, information and belief, there has been no misrepresentation or failure to disclose. I am aware that later discovery of an omission or misrepresentation made in this application, or made on any statement, document, or information may be grounds for denial of the applicant's registration.

I understand that I must notify the Office of Charitable and Regulatory Programs of any information that has changed or is found to be inaccurate on this registration application and provide the updated or corrected information within three business days of the change or the discovery of the inaccuracy in accordance with 11VAC20-30-130 of the Texas Hold'em Poker Tournament Regulations.

I understand that, pursuant to 11VAC20-30-130 (I) of the Texas Hold'em Poker Tournament Regulations, a qualified organization is prohibited from allowing the landlord of the premises where the Texas Hold'em poker tournament is being played from serving in any capacity with the qualified organization that is leasing from such landlord. I understand that, pursuant to 11VAC20-30-130 (M) of the Texas Hold'em Poker Tournament Regulations, a qualified organization shall not lease the premises of a landlord that has also contracted with the qualified organization to serve as an operator of the qualified organization's Texas Hold'em poker tournament.

I further understand that I must abide by the laws and regulations governing charitable gaming in the Commonwealth of Virginia; and failure to comply with them may result in the denial, suspension, or revocation of the landlord registration in accordance with 11VAC20-30-130 (L) of the Texas Hold'em Poker Tournament Regulations. In accordance with 11VAC20-20-610 of the Charitable Gaming Regulations, I understand a landlord shall immediately notify the Department upon being convicted or of pleading nolo contendere to a felony or a crime involving gaming or gambling. I further acknowledge that I have read and understand the Charitable Gaming statutes, §18.2-340.16 et seq of the *Code of Virginia*; Charitable Gaming Regulations, 11VAC20-20; and Texas Hold'em Poker Tournament Regulations, 11VAC20-30.

Signature	Date
Print Name	Title

**AUTHORITY TO RELEASE INFORMATION FORM**

I, \_\_\_\_\_ authorize and grant my consent to permit any law enforcement agency, and any other person, business or agency deemed necessary, to release any information requested by any identified official from the Virginia Department of Agriculture and Consumer Services.

This information is for the express purpose of determining my eligibility to register as a landlord issued under the authority of the Charitable Gaming statutes, §18.2-340.16 et seq of the Code of Virginia; Charitable Gaming Regulations, 11VAC20-20; and Texas Hold'em Poker Tournament Regulations, 11VAC20-30.

Full Corporate Name of Entity

Doing Business As/Trading As Name

Signature

Title

Date

**NOTARY STATEMENT**

Sworn and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ in the (county / city)  
\_\_\_\_\_ in the state of \_\_\_\_\_.

Notary's Signature

Notary's Printed Name

Notary's Commission Number

Notary's Commission Expiration Date