

Xerox Carbon Reduction Plan

Supplier name:

Xerox (UK) Limited

Bidding entities included:

Xerox (UK) Limited, Go Inspire Group Limited, Advanced Business Equipment Limited, Arena Group Limited, Altodigital Networks Limited, ITEC Connect Limited, Concept Group Limited

Revision date:

26/06/2024

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COMMITMENT TO ACHIEVING NET ZERO

Xerox Corporation is committed to achieving Net Zero by 2040.

EMISSIONS FOOTPRINT

Greenhouse gas emissions inventory is conducted for Xerox Corporation, the parent company of wholly owned bidding entities Xerox (UK) Limited, Go Inspire Group Limited, Advanced UK, Arena Group Limited, Altodigital Networks Limited, ITEC Connect Limited, Concept Group Limited.

Xerox's GHG emissions in this CRP reflects annual emissions estimates from January through December of the reporting year of Xerox operations in the UK geography of relevant bidding entities and supporting business functions ("Xerox UK"). The inventory uses an operational control approach and was conducted in accordance with the WRI GHG Protocol. The GHG inventory of Xerox corporation is annually verified in accordance with ISO 14064 with a limited assurance opinion. A copy of the most recent verification statement can be found on <https://www.xerox.com/en-us/about/ehs/carbon-footprint-reduction>.

Scope 2 emissions are reported using the market-based methodology.

Scope 3 emissions reported in this CRP include the aggregate of emissions from Scope 3 categories 4,5,6 and 7. During the initial scoping assessment of Xerox Scope 3 emissions, Category 9 was deemed negligible for Xerox operations in accordance with the WRI GHG Protocol and is not determined. A significant majority of Xerox's operations is business-to-business, where transportation of Xerox products is paid for by Xerox from final assembly location to end user site. Transportation paid by the reporting company qualifies these emissions to be included in Category 4 Upstream transportation and distribution.

Baseline Footprint Year*	2016
Emissions	Total (tCO _{2e})
Scope 1	4,321
Scope 2	3,647
Scope 3 Categories 4,5,6,7,9	16,996
Total Emissions	24,964

Current Footprint Year*	2023
Emissions	Total (tCO _{2e})
Scope 1	2,153
Scope 2	745
Scope 3 Categories 4,5,6,7,9	7,158
Total Emissions	10,056

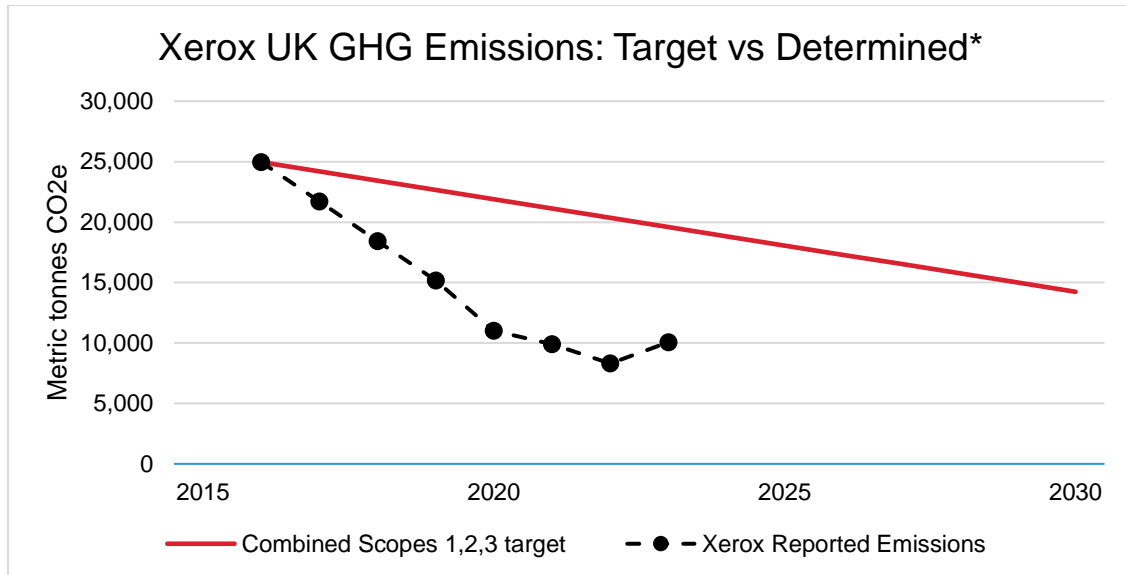
*2023 emissions are preliminary and the GHG inventory is ongoing. Values subject to change.

EMISSIONS REDUCTION TARGETS

In order to continue our progress to achieving Net Zero, Xerox UK has adopted the following carbon reduction targets:

- Xerox Corporation Net Zero all emission scopes by 2040
- 60% reduction in Scope 1 and 2 emissions by 2030 from a 2016 baseline (SBTi verified)
- 35% reduction in Scope 3 emissions by 2030 from a 2016 baseline (SBTi verified)
- Bidding entities have adopted the emissions reduction targets of Xerox Corporation.

Progress against these targets can be seen in the graph below:



*2023 emissions are preliminary and the GHG inventory is ongoing. Values subject to change.

CARBON REDUCTION PROJECTS AND INITIATIVES

As of 2023, carbon reduction initiatives and projects that have been completed since 2016 have reduced Xerox UK's emissions by 60% compared to the 2016 baseline. Descriptions of some of these projects are detailed below. For a more complete description of Xerox's sustainability activities, please see our annual CSR report at [Xerox.com](https://www.xerox.com).

Facility improvements are an important part of the energy and carbon reduction plan. Real estate optimization has occurred since 2016, contributing to large emissions reductions. Xerox has completed its scheduled Energy Savings and Opportunities Scheme (ESOS) assessment. Several opportunities were identified to increase both transport and facility energy efficiency including investigations into excessive energy use in various facilities, investigations and upgrades to HVAC systems accompanied by investment in insulation, and lighting controls and upgrade implementations. Emphasis on video conferencing will be increased to reduce the number of face-to-face meetings requiring employee travel.

The Company is actively engaged in offering business solutions that help reduce carbon emissions across the value chain. Expanding our digital service offerings will help reduce carbon emissions for our UK operations as well as our clients. For example, service options such as CareAR will reduce fuel consumption for Company vehicle technical service visits, contributing to Xerox and our customer's emission reduction goals. Likewise, records digitisation reduces energy and emissions

associated with document retention. In the managed print service space, takeback and recycling of Xerox devices and supplies contributes to circular economy as well as reduces emissions associated with electronics manufacturing. Moreover, Xerox continues to improve the electricity use of our devices each generation of model. Achieving ENERGY STAR® for eligible devices is a critical component of reducing Xerox's and our customers emissions in the workspace.

Additionally, our offering of Xerox Reforestation Service allows customers to offset their paper use by contributing to ecological restoration projects and the opportunity to offset carbon emissions due to paper manufacturing. We recognize that collaboration with our customers and suppliers is another key component of our carbon reduction plan, and we are open to developing solutions and partnerships that help to reduce emissions during service contracts.

DECLARATION AND SIGN-OFF

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting².

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements for Xerox Limited and Xerox (UK) Limited, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard³.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body)

Signed on behalf of the Supplier



Darren Cassidy
Managing Director, Xerox UK/Ire & SVP EMEA Enterprise
Date: **28th June 2024**

¹<https://ghgprotocol.org/corporate-standard>

²<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

³<https://ghgprotocol.org/standards/scope-3-standard>